



**CABINET FOR HEALTH AND FAMILY SERVICES**  
**Department for Community Based Services**  
**Office of the Commissioner**

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**Lesa Dennis**  
Commissioner

**PROTECTION AND PERMANENCY MEMORANDUM, 25-12**

**TO:** Service Region Administrators  
Service Region Administrator Associates  
Service Region Clinical Associates  
Regional Program Specialists  
Family Services Office Supervisors

**FROM:** Kelli Root, Assistant Director II  
Division of Protection and Permanency

**DATE:** May 29, 2025

**SUBJECT:** [PAPSS Dashboard Tipsheet: Adding and Ending Services TWIST Tip](#)

The purpose of this memorandum is to make staff aware of the addition of the [PAPSS Dashboard Tipsheet: Adding and Ending Services TWIST Tip](#). This Tipsheet should be used in conjunction with managing PAPSS placements. Managing PAPSS Placements information is located in TWIST Tips. Additional PAPSS information along with this tipsheet can be found [SOP C13.36](#).

If you have any questions concerning this memorandum or the forms, please contact:

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